

Town of Lee, NH

Town Center Vision Committee

Minutes of the Meeting on October 31, 2018

Town Center Vision Committee (TCVC) Members present: Pat Jenkins, Bambi Miller, Ben Genes, John Tappan, Cord Blomquist, and Scott Bugbee

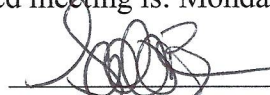
Members Absent: None

Others Present: Anne Tappan, Cary Brown, Julie Glover, Robert Robicsek (LBA), Kathleen Porter (LBA)

1. Chairman Bugbee called the meeting to order at 3:03pm.
2. Robert Robicsek from Lavalley/Brensinger (LBA) went through their agenda and reviewed each item regarding the process.
3. The TCVC discussed planning for future expansion of the new municipal building and the Library. LBA will need to know this information by November 6, 2018 or so to move forward with the design process.
4. The Liberty Tree plaque between the Library and the Lee Historical Society building can be moved to another place if needed, according to people at the Lee VFW. The Committee will take this into consideration and explore this issue in more detail.
5. The TVCV discussed the future meeting room for the new municipal building and what size it should be.
6. The Committee reviewed the preliminary budget numbers provided by LBA and will seek a meeting with the Select Board on how to proceed based on this information.
7. Kathleen Porter (LBA) spoke to the TCVC about public presentations and getting the word out about the Town Center Project. The presentation to the Select Board will be December 10, 2018. Some of the ideas discussed included: website with current conditions and the plans to address those issues (Mr. Blomquist is currently working on this); "rack card" to hand out to the public detailing our project; and yard signs showing support for the project (non-public funding possibly the Library Foundation).
8. The website that Cord Blomquist has been working on was reviewed and considered. Scott Bugbee moved that the website be approved. Cord Blomquist seconded the motion. The motion was approved so that task can move forward.


9. The TCVC discussed inviting Bud Meader from Budel Construction to a future meeting to obtain his insight into some questions the TCVC has about the project. Scott Bugbee will contact him to see if he would be interested in attending.
10. The TCVC discussed the GeoTech component in the LBA proposal. LBA needs to know if we are still considering having this task accomplished. Scott Bugbee moved that the GeoTech component be removed. Bambi Miller seconded the motion. The motion passed.
11. The TCVC discussed the 3D CAD and the physical model component in the LBA proposal. LBA needs to know if we are still considering having a physical model or not. Scott Bugbee moved that the physical model component be removed and that we used the 3D CAD modeling instead. Cord Blomquist seconded the motion. The motion passed.
12. The TCVC discussed the size of the proposed future meeting room on the new municipal building. Scott Bugbee moved that the meeting room be 2,400 sq/ft. for planning purposes. Pat Jenkins seconded the motion. The motion passed. We will ask LBA to put in a 2,400 sq/ft space for future planning purposes.
13. The TCVC discussed the size of the proposed future expansion for the Library. Cord Blomquist moved that the expansion be 2,000 sq/ft for planning purposes. Pat Jenkins seconded the motion. The motion passed. We will ask LBA to put in a 2,000 sq/ft space for planning purposes for future Library expansion.
14. The TCVC will attend the next Select Board meeting to seek direction on how to proceed with the Town Center Project.
15. Meeting adjourned at 5:57pm
16. Our next scheduled meeting is: Monday, November 5, 2018 at 3:00pm.

Minutes written by:



 Scott Bugbee, Chair

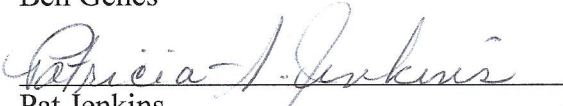
Minutes accepted by:



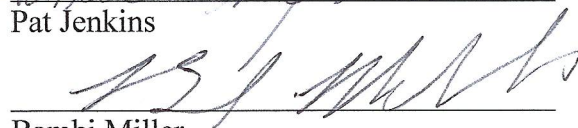
 Scott Bugbee, Chair



 Ben Genes



 Pat Jenkins



 Bambi Miller



John Tappan

Cord Blomquist